

WABASH COUNTY HEALTH BOARD
QUARTERLY MEETING MINUTES

MEETING CALLED TO ORDER by President Dr. Jeffrey Pyle, DVM, at the Wabash County Courthouse, 1 West Hill Street, October 23, 2007.

BOARD MEMBERS PRESENT: Dr. Jeffrey Pyle - DVM, Dr. Robert Beckett, Dr. Stephen Fassino, David Ericsson, Mary Brane and Linda Mattern.

STAFF PRESENT: Dr. J. Dean Gifford – MD Health Officer, Larry Thrush – Attorney, Jennifer Swango – Environmental Health Specialist, Keith Walters – Local Public Health Coordinator, Kathryn Carter-Lower – Deputy Registrar/Office Administrator, Lynn Ellis – Administrative Coordinator, Jane Skeans and Lori Foust – Public Health Nurses.

GUESTS PRESENT: Richard Lower and Claude Brane,

MINUTES OF THE LAST MEETING quarter ending on July 31, 2007 were approved as written.

OLD BUSINESS: Health Board member issue is being handled by the Commissioners. There is a possible appointment that has not been announced at this time.

OFFICE REPORTS: See Attached Reports

Local Public Health Coordinator Report given by Keith Walters: Keith's contract has run out as of October 31, 2007. The program is done because the money has run out. Joe Hilt has recommended Keith for District Coordinator.

Vital Records/ Office Administrator Report given by Kathryn Carter-Lower: See attached report

Environmental Food Specialist Report given by Lynn Dannacher: Lynn is ill. Norm Hanford is filling in part-time.

Public Health Nurses given by Jane Skeans and Lori Foust: Businesses have been calling for employees to get flu shots. The flu clinic gave around 400 shots, also this year were providers of Medicare.

Environmental Health Specialist Report given by Jennifer Swango: The Health Department basement has a high moisture and Lime problem.

NEW BUSINESS: Jane Skeans requested again a title change and salary increase for Lynn Ellis.

NEXT MEETING: January 15, 2008

Respectfully submitted by Kathryn Carter-Lower