

WABASH COUNTY HEALTH BOARD  
REGULAR MEETING MINUTES – October 17, 2006

**MEETING WAS CALLED TO ORDER** by: President Dr. Jeffrey Pyle, DVM at the Wabash County Court House 1 W. Hill ST, 6:30 pm.

**BOARD MEMBERS PRESENT:** Dr. Jeffrey Pyle, D.V.M.; Mary Brane; Dr. Robert Beckett; Dr. Regan Andrade, and David Ericsson.

**BOARD MEMBER ABSENT:** Linda Mattern RN, Dr. Stephen Fassino.

**STAFF PRESENT:** Dr. J. Dean Gifford, MD Health Officer; Jane Skeans and Lori Foust, Public Health Nurses; Lynn Dannacher, Environmental Food Specialist; Jennifer Swango, Environmental Health Specialist; Keith Walters, Local Health Coordinator; Kathryn Carter-Lower, Vital Records Registrar/ Office Administrator.

**STAFF ABSENT:** none

**GUESTS PRESENT:** Claude Brane, Richard Lower, Simeon and Steven Shankster.

**OLD BUSINESS:** Minutes were approved with 1 correction made. Dr. Pyle started the discussion on Polly Parkers Permanent makeup business. He asked Jennifer what she has found out. She contacted New York, Las Vegas and Florida. All health offices treat the permanent makeup business the same as all tattooing. A motion was made to make no changes to the Tattoo Ordinance. Mary Brane 2<sup>nd</sup> the motion. All agreed to make on changes to the ordinance.

**STAFF REPORTS:** All staff reports were mailed to the board prior to the meeting.

*Vital Records: Kathryn Carter-Lower Deputy Registrar/ Office Administrator see notes attached. Dr. Pyle stated that we have money for a full-time person but not full-time and part-time in the 2007 budget.*

*Public Health Nurses: Jane Skeans and Lori Foust. See the attached notes. They are working on the flu clinic to be held Nov. 11, 2006 at the Presbyterian Church. The flu vaccine will be \$15.00 and pneumonia \$25.00. Dr. Pyle said the increase is to cover the total cost of the vaccines and the supplies.*

*Local Health Coordinator: Keith Walters. See the attached notes. There is a new Isolation and Quarantine Law. Dr. Gifford is the enforcer of this law. The legal system is now saying you must stay home with this new law. Each quarter the LHC must conduct a mock survey. A handout for emergency supplies was included in the packet. This is very handy as it gives the public a check off list of supplies to purchase. Keith is constantly looking for volunteers.*

*Environmental Food Specialists: Lynn Dannachere see notes attached.. Mr. Thrush and Lynn have a new food ordinance ready for approval. Dr. Pyle, "Is it possible to issue an annual permit for food mobiles when they are at several events?" Yes, this does happen, but if she has someone new, Lynn does give complete inspection with paper work and cost. There are many weekend events where Lynn needs help.*

*Environmental Health Specialist: Jennifer Swango see attached notes. Jennifer Introduced the Shankster Brothers Simeon and Steven. They are registered septic installers. The brothers are here representing the home owner. The problem is there is not enough good ground to install a system. The people who live their now are pumping and hauling. They are following all rules and regulations. When you work with lake properties there are many problems that can occur. The ICC is written mainly for new construction. There is an exception stating that the local health department works with repairs. Shankster Brothers are in full support of the law and want to work with the home owner and Wabash County Health Board. The brothers proposed a plan that they are hopeful will greatly help the home owner. They are asking permission from the board to vary from the code for this case only. Mr. Thrush needs to prepare a Release of Liability for the Board of Health. A motion was made for Chrissy Allison property owner to move forward with this unconventional method. David Ericsson seconded the motion. All voted in favor. Jennifer has the final approval.*

*The refrigerator is working out great for critters that have to be kept cold and then shipped to the state lab. Fountain View trailer rentals are still a big problem with electrical. The owner of the park resides in Las Vegas. Les Templin a Commissioner had a run in with the park owner. He told her to get it fixed or she can pay for an inspector to approve the electricity. The County needs to get a building inspector.*

*Jr. Tyson properties are up for sale. These all have a septic problem. Motion was made by Dr. Pyle if new buyers do purchase these properties the new owner will have to do 1 of 4 options.*

- 1. Sign an agreement of the Health Department to hook up with City within 1 year of possession.*
- 2. Vacate*
- 3. Show work in progress with a definite plan and apply for an extension.*
- 4. Pump and Haul monthly certificate.*

*This was seconded by Dr. Beckett; all voted and approved this motion.*

**NEW BUSINESS:** *Dr. Robert Beckett Jr. has agreed to stay on the health board for another 4 year term. Dr. Fassino was not present so Kathy will call him and ask if he would be willing to stay on for another 4 years.*

*New job opening was discussed by the board. Dr. Gifford wants one person to assist all 3 offices. This person will free up the Environmentalists from general office duties and covers for Vital Records when I am out of the office. Jennifer would also like someone to take complaint calls, maybe pictures, create forms and general leg work. The Board motioned for the Environmental Assistant position to be changed to Office Assistant and to put an ad in the papers for the position of Office Assistant.*

*Lynn would like a person to help her mainly when she is busy in the summer with all the different events in the county especially on the weekends. It was decided that this could be contractual laborer from another county health office or person with food training.*

Next meeting will be January 16, 2007.

Respectfully submitted by Kathryn Carter-Lower