

# WABASH COUNTY HEALTH BOARD

QUARTERLY MEETING MINUTES – July 31, 2007

**MEETING WAS CALLED TO ORDER** by President Dr. Jeffrey Pyle, DVM, at the Wabash County Courthouse, 1 West Hill Street, at 6:30 p.m.

**BOARD MEMBERS PRESENT:** Dr. Jeffrey Pyle - DVM, Dr. Robert Beckett, Dr. Stephen Fassino, David Ericsson and Mary Brane

**STAFF PRESENT:** Dr. J. Dean Gifford – MD Health Officer, Larry Thrush – Attorney, Jennifer Swango – Environmental Health Specialist, Lynn Dannacher – Environmental Food Specialist, Keith Walters – Local Public Health Coordinator, Kathryn Carter-Lower – Deputy Registrar/Office Administrator and Lynn Ellis – Administrative Coordinator

**GUESTS PRESENT:** Richard Lower, Claude Brane, Norman Hanford and Dan Gray. Mr. Gray asked the Health Board to partner with the Tobacco Coalition. The Public Health Nurses already gave the Coalition \$5,000 to buy patches to help with the “stop smoking” campaign. Mr. Gray explained that he just wanted to be able to use the Health Department’s name as being a backer. A motion was made by Dr. Pyle and 2<sup>nd</sup> by Dr. Beckett to partner with the Tobacco Coalition, all members were in favor.

**MINUTES OF THE LAST MEETING** on April 17<sup>th</sup> were approved as written. Jane Skeans, Public Health Nurse rescinded her retirement announcement from the last minutes.

**OLD BUSINESS:** Dr. Pyle restated the Health Board needs a new member. Two doctors were asked that were not interested. This replacement must be a Physician, of the Democrat Party and live in the County. Dr. Gifford will announce the need for a member at the next Physicians meeting on August 13<sup>th</sup>.

**OFFICE REPORTS:** See Attached Reports

**Local Public Health Coordinator Report given by Keith Walters.** The Homeland Security Contract for Mr. Walters will be extended until October this year. A question was asked, in a state of emergency, can physicians or all those who know how to give shots do so without repercussions. This has not been answered as of yet. Mr. Walters is going to be traveling to other counties helping them bring their info up to requirement standards.

**Vital Records/ Office Administrator Report given by Kathryn Carter-Lower.** July 1 the Indiana General Assembly passed a law to raise Coroner’s Fees. This has started at \$1.75 per death certificate as of July 1, 2007.

**Environmental Food Specialist Report given by Lynn Dannacher.** Dr. Pyle said to adjust the line item for Contract Services on the 2008 budget. Go ahead with transfers to pay Norman Hanford and when needed, additional appropriations.

**Public Health Nurses were not present.** Dr. Gifford stated the the nurses do 4 times that of which is required of them.

**Environmental Health Specialist Report given by Jennifer Swango.** GIS data base was approved. Additional appropriations have been turned in for August council meeting to purchase new compatible computers.

**NEW BUSINESS:** None

**NEXT MEETING:** October 16, 2007

Respectfully submitted by Kathryn Carter-Lower